SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BAPURAOJI BUTLE ARTS, NARAYANRAO BHAT COMMERCE AND BAPUSAHEB PATIL SCIENCE COLLEGE, DIGRAS

OLD DARWHA ROAD, COLLEGE NAGAR
445203
www.bbnbbpcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Bapuraoji Butle Arts, Narayanrao Bhat Commerce and Bapusaheb Patil Science, College, Digras is a co-educational College established in 1963 under the management of Digras Vibhagiya Shikshan Prasarak Mandal,, Digras.The college was firstly affiliated to Nagpur University but later on in 1983 Amravati University was established this college was affiliated to Sant Gadgebaba Amravati University Amravati.D.V.S.P.Mandal runs four high schools and one junior college.The college gives the education to the economically backward studens comes maximum from the rural area.The college is recognized UGC under section 2(f) and 12 (B) of the UGC Act 1956.

The college is situated in rural tahsil of Yavatmal District in Maharashtra state. The College campus is spread over 6.50 acres of land. It provides higher education in Arts, Commerce and Science streams mainly at graduate level, The College runs 03 UG ,02 PG and 02 Ph.D. research programme, 02 Career Oriented Programmes.

Vision

As the first institution of the taluka/Tahsil having academic excellence, prepare the student of remote rural area, a competent human with academic and human values.

Mission

To promote the student of remote rural area for higher education for their personality development, self confidence development, to create scientific views and to prepare them to face the day to day competition.

Goals & Objectives

- To provide facilities for education, acquisition of knowledge, information, and advancement of culture.
- To provide facilities for research in all faculties of knowledge.
- To provide and encourage physical facilities.
- To built up the characters of youths.
- To enhance cultural identity and heritage.
- To develop scientific approach among students

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our institution is an oldest in the area give the education to students of rural area.
- The college has good infrastructure for academic, administrative and sport purpose.
- The college has undergraduate facilities of Arts, Commerce and Science and self financed post graduation in two subject. Two Ph.D. Courses.

- The college has thirty teachers with seventeen teacher with Ph.D. with ten teachers as recognized research guides.
- About average 1200 students accommodates in the college for various UG and PG Courses.
- There is a continuous up- gradation of infrastructure with the help of management.
- Eco-friendly campus with well developed Botanical Garden. 32.1 KWh Solar power generation plant installed recently. Practices like Solid waste management, Water harvesting implemented in the campus.
- Greater number of girl students than boys even college is located in the rural area. Most of the girls comes from the villages. Various facilities given to the girl students
- Good ICT Facilities for teaching learning process.
- Admission process is transparent and merit base at entry level.
- The cross cutting issues and values are promoted among the students through NSS and NCC cultural and extension activities.
- Infrastructure provided to the external agencies to organize various academic and sports activities.
- Well developed library and information center with advance software's. Separate reading room for Boys and Girls.
- Registered Alumni association.

Institutional Weakness

- Limited internship and placement for the students due to the lack of industrial and other development in the area.
- Our institution is located in rural and tribal area, the students belongs to socially and financially weaker sections.
- Non teaching posts are vacant due to the government policy.
- Less number of employment based courses.
- Less number of postgraduate courses due to the University perspective plan..
- Less research activities due to the lack of research funds.

Advance facilities for preparation of competitive examination required.

Institutional Opportunity

- To start new additional subjects in undergraduate and post graduation level if the perspective plan of university is changed.
- Adequate research facilities can be made available for the benefit of local peoples.
- To develop the ICT infrastructure.
- To introduce vocational and skill based courses.
- To introduce the advance agriculture, Horticulture based courses
- To increase better and more welfare measures for students and staff.
- To motivate the students for participation of various activities at state and national levels.

Institutional Challenge

- To increase the employment opportunities of the students
- The students from the weaker socio-economic and rural background

- To motivate the teachers towards sustainable, purposeful and socio-economic oriented research.
- To improve the various academic facilities of the institution.
- To develop the confidence to face the challenges among the rural students.

Improvisation in ICT enabled teaching and learning.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- This college is affiliated to Sant Gadge Baba Amravati University, Amravati and hence all the departments are required to implement the syllabus prescribed by the University.
- The institution is very much conscious about the effective curriculum delivery and ensures its effective implementation.
- Introduction of the syllabus, objectives of program and courses, available facilities like Library, NSS, NCC, Sports and extension actives etc. are informed to students through prospectus & through discussion with faculty.
- College runs 03 UG, 02 PG, 02 Research Programmes , 02 Career Oriented Programmes.
- M.Sc. Botany program follow CBCS curriculum
- Arts and Science stream of UG programme follow elective curriculum
- Art and Commerce Programme follow Credit and Grade System.
- Faculty representation on BOS, curriculum development, various other committees of affiliated university and other autonomous college.
- Participation of faculty members in assessment process of affiliating university.
- Preparation of time table ,allotment of work load, academic calendar, departmental meetings ,daily diary, , field projects, ,models, feedback mechanism are some of the procedures implemented by the college for effective curriculum delivery.
- For effective teaching field visit, study tour is organized by some of the departments. ICT classrooms and ICT tools such as Google classroom, you tube and power-point presentation are used by the faculty members.
- Effective integration of cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics into the curriculum .
- Apart from university curriculum college organizes various programmes such as cleanliness drive, plastic eradication, environmental awareness programmes, gender equity programmes.

Teaching-learning and Evaluation

- The college follows the rules and guidelines of Government of Maharashtra and Sant Gadge Baba Amravati University for the admission process.
- The College is located in rural area and maximum number of students come from neighboring villages.
- After admission, the college takes diagnostic test of first year students and identifies advance and slow learners.
- The maximum number of faculty members of college use "Information and Communication Technologies." (ICT) in the teaching learning process.
- Students actively participate in activities such as Class seminars, Project Assignments, Group discussions, Questioning method.

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines of S.B.A.U, Amravati university.

- The examination committee prepares the examination schedule and it is communicated to the students on the central notice board, besides, concerned teachers make announcements in the classrooms.
- The college has introduced prizes for meritorious students, and also for the students which got highest marks in every subject .As a part of scheme , all faculty members given prizes of their respective subjects
- College sets the learning outcomes for all programmes and communicated to the teachers and students.

- Internal Examination answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.

- Students actively participate in activities such as Class seminars, Project Assignments, Group discussions, Questioning method, Questioning method

Research, Innovations and Extension

- The college is committed to engage faculty members and students in research, innovations and extension activities.
- 19 faculty members have been awarded Ph.D. Degree.
- 10 teachers are recognized as Ph.D. Guides by the SGBAU Amravati 05 students awarded Ph.D.in Botany under guidance.
- The college has conducted 18 workshops/ Seminars on IPR and various issues.
- One major research project funded by UGC completed in the subject Botany.
- The college has research for Botany and Marathi.
- The faculty have published 153 research papers in UGC notified journals,16 research papers in conference/ Seminar/ workshop proceedings. And 16 chapters published in the books.
- To bring communal transformation in the surrounding rural communities, the college organizes a number of extension activities. These extension activities promote institution-neighborhood community association to sensitize the students towards community needs.
- The college runs effectively National Service Scheme (NSS) and National Cadet Corp (NCC) for students to participate in the social activities. NSS and NCC regularly organize the activities like Yoga day, tree plantation, celebration of important national days, blood donation camps, cleanliness programme, AIDS awareness campaign, pulse-polio vaccination programme, etc
- College also organizes programmes on gender sensitization, awareness programme on human rights, cybercrime and cyber security, voter registration and awareness, reading day (birth anniversary of late Dr. A.P.J.Abdul Kalam), ban on singly used plastics, green practices, etc
- College has 09 functional MoU .

Infrastructure and Learning Resources

- The college having infrastructure and learning resources including seminar hall, ICT   rooms, equipped laboratories, computer labs, Language labs, Library, sufficient number of classrooms, other facilities like stage for cultural progammes. Washrooms for girls and boys.
- The College has 82 computers in all the departments for day-to-day use for the students and the faculty.

- The College has auditorium of 300 capacity.
- Spacious and well-ventilated library with a collection of 26226 reference books and textbooks, 3135000 e-books, 6000 e-journals (in the form of N-List), 24 periodicals, 01 digital database (N-List) and 58 CD's/Videos. The central library and reading hall have a fine capacity where 120 users can seat and study comfortably. The library provides INFLIBNET's N-List online database. The College also provides computers with internet facility for students and teachers.
- The college has 32.1 KWh solar system for fulfillment of energy requirement.
- The college has large space for outdoor games facilities. The Outdoor games facilities are Cricket Ground, Football Ground, Volley Ball Ground, Running tracks 200 M,400, 800M ,Kabaddi Ground measuring, Double Bar Single Bar ,Long jump.
- Institution provides indoor facilities like Judo, Table Tennis, Weight lifting, Power lifting, Wrestling, Chess, Body Building, Bench Press, Dumbbells, Space for Yoga.

Student Support and Progression

- The College supports students to apply for scholarships from Government and also freeships and other Non Government Scholarships.
- The college is having the well established student support system for financial assistance, development, student progression and alumni engagement.
- About 80% of the students have benifitted by the scholarships and freeships provided by the Government and Non- Government agencies.
- The college also provide support to the students for skill development, career counselling, competitive examination guidance, placement etc.
- The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases
- Anti Ragging Committee, Grievance redressal committee, Internal Complaint committee Implement of guidelines of statutory/ regulatory bodies
- Reading room facility with reference books, NET-SET guidance , other competitive examination books available for students.
- Many students admitted for higher education, some are qualified NET/SLET/GATE.
- Many Students recruited in various positions.
- Students coordinates in communicating the information between students and teaching faculty.
- Coordination in conducting special events, cultural events, organizing Sports & Games for the students.
- The students have received awards/medals in tournaments at various levels.
- The process of election for framing student's council at collegial level started as per guidelines of SGBA University.. All representatives will be elected through a transparent and independent democratic process. From last two years student council was not formed due there are no guidelines from the university.
- The College has registered Alumni association which contributes in to the development of institution.

Governance, Leadership and Management

- The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance and decision making bodies of the institution.
- Management encourages and motivates a culture of decentralization in various activities of college. The top decision making body at the college level is the College Development Committee.

- The Vision and mission of the college based on the needs of higher education and as a means of development of nation and social reforms.
- IQAC takes initiatives in planning, implementing and reforming the various quality development strategies of the college and also develops standard parameters for academic excellence.
- The Principal helps in governing and managing the college through the CDC,IQAC and other college committees.
- The college has code of conduct.
- For Smooth functioning college has constituted various committees for successful implements of resolutions
- The college encourages the faculty to participate in Refresher, Orientation, Short term courses, completion of Ph.D. etc.
- Study leaves given to the faculty to attend seminars, workshops and conferences.
- The college has introduced e-governance in administration, finance, student admission and examinations.
- The institution has effective welfare measures for teaching and non-teaching staff.
- The performanance of the teaching and non teaching staff is assessed through the Annual Performance Appraisal System.
- The accounts are audited regularly.
- Faculty orientation programmes are organized.

Institutional Values and Best Practices

- The college is highly conscious about the gender equity. Every year the college organizes gender equality programmes like women empowerment, self protection, women health etc.
- Separate reading room for girls, CCTV cameras are installed in the campus.
- A separate girls common room facility is available and provided with Sanitary Napkin Vending Machine.
- Separate vehicle parking for girls and Boys. Security guards appointed for two shifts, Suggestion boxes installed.
- The college provides Ramp facility, rest room, wheelchair for the divyangjan students
- The college has plantation of about 300 trees and various plant species.
- The college has well developed Botanical garden with ornamental and medicinal plant species.
- The college has Vermi-composting unit, solid waste management, check water dam, rain water harvesting, water recycling by wetland.
- The college has taken initiative in installing 32.1 KWh on grid Solar Power generation system.
- The college maintains complete transparency in its financial and academic functions by participative mechanism.
- The college takes keen efforts to implementing best practices such as women empowerment and Student Counselling and Guidance for   Competitive Examination and Career
- The college makes available the physical infrastructure to carry out different social needs .
- The college has taken prayer of national anthem regularly since the academic session 1999-2000
- The college organizes activities such as Swachh Bharat Abhiyan, Interantional Women's Day, Constitution Day, Voters awareness rally, blood donation camp, for the promotion of universal values, human values and national integration

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BAPURAOJI BUTLE ARTS, NARAYANRAO BHAT COMMERCE AND BAPUSAHEB PATIL SCIENCE COLLEGE, DIGRAS
Address	Old Darwha Road, College Nagar
City	Digras
State	Maharashtra
Pin	445203
Website	www.bbnbbpcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vinod Lahurao Khalatkar	07234-222022	9421771123	-	principal.bnbcollege@gmail.com
IQAC / CIQA coordinator	Sanjay Madhaorao Deosthale	07234-223772	9422869882	-	principal.bnbcollege@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	01-07-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	04-07-1972	View Document
12B of UGC	04-07-1972	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Old Darwha Road, College Nagar	Rural	6.5	6324.4

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	HSSC	Marathi	560	482
UG	BCom,Commerce	36	HSSC	Marathi	360	231
UG	BSc,Science	36	HSSC	English	360	360
PG	MSc,M Sc Botany	24	B.Sc. BIO	English	40	37
PG	MA,M A Marathi	24	B.A.	Marathi	160	69
Doctoral (Ph.D)	PhD or DPhil,Ph D Botany	72	M.Sc. Botany PET	English	5	5
Doctoral (Ph.D)	PhD or DPhil,Ph D Chemistry	72	M.Sc.Chemistry PET	English	5	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5				6				29
Recruited	4	1	0	5	5	1	0	6	14	5	0	19
Yet to Recruit				0				0				10
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				21
Recruited	11	2	0	13
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	8	2	0	10
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	2	0	0	0	0	0	0	0	0	2
Ph.D.	2	1	0	3	0	0	7	4	0	17
M.Phil.	0	0	0	1	1	0	0	0	0	2
PG	0	0	0	1	0	0	7	1	0	9

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	505	0	0	0	505
	Female	595	0	0	0	595
	Others	0	0	0	0	0
PG	Male	24	0	0	0	24
	Female	82	0	0	0	82
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	3	0	0	0	3
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	76	76	76	49
	Female	79	85	67	66
	Others	0	0	0	0
ST	Male	61	62	64	38
	Female	63	72	58	73
	Others	0	0	0	0
OBC	Male	343	422	404	299
	Female	419	379	376	428
	Others	0	0	0	0
General	Male	57	63	83	62
	Female	65	62	58	98
	Others	0	0	0	0
Others	Male	10	27	34	0
	Female	18	20	12	0
	Others	0	0	0	0
Total		1191	1268	1232	1113

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Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
219	219	219	219	219

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	6	6	6

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1206	1083	1236	1252	1205

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
775	775	775	775	775

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File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
340	295	351	290	277

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
31	25	25	26	26

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	40	40	40	31

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 19

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
12.80875	17.85306	24.21892	23.51382	36.09319

4.3

Number of Computers

Response: 82

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution is very much conscious about the effective curriculum delivery and ensures its effective implementation through the following mechanism.

The institution has admission committee to enroll students in a transparent way. The students are informed and guided about the objectives of various programs and courses at the time of enrollment by the faculties. At the commencement of each academic session the institution provides syllabus to the students. This college is affiliated to Sant Gadge Baba Amravati University, Amravati and hence all the departments have to implement the syllabus prescribed by the Sant Gadge Baba Amravati University. Introduction of the syllabus, objectives of program and courses, available facilities like Library, NSS, NCC, Sports and extension activity etc. are informed to students through prospectus & through discussion with faculty. The time-table committee prepares the time tables of all three faculties.

The departments strive for effective curriculum delivery through innovative methods. Entry point assessment of students is done by conducting diagnostic test in each subject. From the diagnostic test slow learner students are identified and extra coaching is given to them.

At the beginning of academic year each department conducts departmental meeting under the leadership of Head of Department where workload distribution among staff is done. The academic calendar is issued to each department related to the affiliated university. Students are made aware of the academic plans through the college prospectus, time-table, relevant notices as well as in the classrooms by their respective teachers. According to the academic calendar the annual planning of teaching and other co-curricular activities is made. Syllabus distribution register is maintained in each department in which the month wise plan of teaching units is mentioned. Daily academic diary is maintained by each faculty. Principal monitors the daily diary.

For effective teaching field visit, study tour is organized by some of the departments. ICT classrooms and ICT tools such as Google classroom, you tube and power-point presentation are used by the faculty members.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The academic calendar is prepared as per schedule of Sant Gadge Baba Amravati University, Amravati. According to the academic calendar regular semester-wise unit tests, seminars, assignments, project assignments, group discussion, field visits, educational excursions etc. are conducted by each department. The heads of departments frequently review the activities & strictly adhere to the academic calendar and in case the syllabus is not covered in stipulated time, extra-classes are taken to complete the syllabus. For effective teaching and convenience of all teachers class wise course file is maintained by each teacher. The course file contains copy of time table, syllabus and unit wise teaching notes, question bank, paper set etc.

Along with experimental learning participative learning with the help of project work, assignment, seminar, PPT, actual field visits like activities are carried out.

The evaluation of unit tests, pre-university examination etc. is done within 05 days after the completion of the said exam and the performance of students is displayed on the department's notice board.

The improvement test is conducted after five days after consultation/interaction with failure students.

Revision practical's are conducted for better performance of students in the university examination.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

   1. **Academic council/BoS of Affiliating university**
   2. **Setting of question papers for UG/PG programs**
   3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
   4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 83.33

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 5

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 18

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	6	6	2

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 7.26

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
22	31	174	197	22

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. There are specific committees and associations that make a collective efforts to sensitize the students on areas of concern like Gender equality, Human rights, Environmental issues. The Co-education and general atmosphere of our college provides an enabling environment for gender equality. The syllabus of Political Science includes topics on gender equality. Anti women harassment cell in our college promotes gender equality through various programmes. Most of the science faculty subject syllabus includes topics on environment and sustainability. Environmental education is the part of curriculum in all three faculties to create awareness about environment in undergraduate students. Department of Botany and Zoology promotes awareness about environment through exhibitions, study tours, field visits etc. with a view to give practical perspective to the students and teachers. These departments undertook the green audit of college campus.NSS and NCC promotes environmental protection through tree plantation and other sustainable development programmes. College organizes tree plantation and conservation programme every year. The college has botanical garden and also organizes plastic eradication drive, plastic free campus, cleanliness drive, solid waste management, Rain water harvesting etc. Human rights are taught in all undergraduate and postgraduate classes as a part of the curriculum.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.83

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 27.94

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 337

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 81.14

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1214	1123	1237	1274	1197

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1490	1490	1490	1490	1490

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 80.28

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
581	571	625	698	636

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

An induction meeting is organized for all the first year students at the start of the college . Students from the diverse socio-cultural, economical and educational background are admitted to the college. First year students attend the meeting and they are informed about the rules and regulations, Classroom attendance, codes of conduct and the dress code to be followed by the students. The students are also apprised of the facilities like library, laboratory, Wi-Fi free internet browsing available in the campus, Environmental Studies, value Education, the extracurricular and co-curricular activities. As per university, code of conduct the internal as well as term end examinations is conducted. Every Department is provided with Academic Calendar which contains detail information. The performance of students is assessed by internal assessment tests and semester end examinations. The process of identification of slow learners comprises diagnostic test, conducting discussion, internal tests etc.The performance or obtained marks are the key indicators to categorize students as slow learners and advanced learners in a class. To avoid irregular students becoming slow learners, mentors take special care of such wards. Contacting parents, sending SMS-Letters to bring to their notice the performance of their wards at college are some of the measures followed by the college.

For slow learners institute provides

Special Guidance

- Personal counseling
- Test/Tutorials
- Question Bank
- Question paper solving
- Home assignments
- Extra lectures
- Departmental library.

On the other hand, advanced learners are encouraged to participate in

- Admission to Vikaspath Dnynpeeth, Library and Infromation Science.
- Competitive Examination Guidance Cell.
- Avishkar Research Competition.
- Participation in various talent activities.

The college has introduced prizes for meritorious students who got highest marks in each subject .As a part of scheme , all faculty members give prizes for their respective subjects. The purpose of this programme is to felicitate meritorioue students and inspire other ones.

Slow learners:

Students identified as slow learners after providing special guidance, extra lectures etc. and as a result of this many students have successfully passed the university examination with good marks.

Advanced Learners:

Advanced shown better performance in university examinations as well as in the following;

Passed with distinction.

Students have succeeded in various university level competition.

Students have succeeded in Avishkar .

Students have shown better performance in various competitive examinations.

File Description	Document
Upload any additional information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 38.9

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college provides the programme structure and academic schedule at the beginning of each semester to the students. Various methods of experiential and participatory learning, as well as problem-solving methodologies are implemented in college. Student centric teaching methods are adopted for effective communication of the subject knowledge to the students. Students are taught with the mission that a learning environment which nurtures exploration of various skills and critical thinking about the subject. This presents new opportunities for academics in strengthening the courses under arts, science and commerce.

The college endeavors to make teaching learning as a two way process and student-centric by encouraging the students to participate in the teaching-learning activities. The college has adopted various student-centric teaching- learning methods for enhancing the learning levels of the students. In regular classroom teaching, teachers employ experiential learning, problem- solving methodologies, role-playing activities,

classroom seminar, group discussions, project work, survey method, field visits.

Experiential learning : The students to learn the subject or acquire the knowledge with practical experiences. In college all departments are using experiential learning method. Arranging the programmes for NSS and NCC related activities, extracurricular and co- curricular activities also increase the experiential traits of the students.

Participative Learning: This is the best student-centric learning method, in which students actively participate in activities such as:

- Class seminars
- Project Assignments
- Group discussions
- Participation in debates
- Questioning method
- Field Visit/ Industrial visit/ Survey etc.

Problems solving method: The college has adopted problems solving method to develop students creativity, decision-making ability, critical thinking, reasoning power.

The college offered to develop human values, ethics and leadership qualities among the students such as:

- NSS/NCC camps
- Special lecture programmes
- Skill based certificate cources.
- Yoga and judo courses for physical and mental health
- Cultural events
- Personality and soft skill development programme.
- Entrepreneurship development programmes.

For students representations and participation in co- curricular, extra-curricular and field-based activities college creates some committees like cultural committee, Sports Committee, Alumni Committee, Library committee, placement Committee etc. As as a part of curriculum all PG students have to undertake project work in their final semester.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The maximum number of faculty members of college use "Information and Communication Technologies." (ICT) in the teaching learning process. The use of ICT in the classroom teaching-learning is very important for it provides opportunities for teachers and students to operate, store,

manipulate and retrieve information, encourage independent and active learning and self-responsibility for learning such as distance learning, motivate teachers. Teachers use of ICT in the class rooms personal computers/Laptops, LCD Projectors ,digital television,Google classrooms, you -tube ,internet and social media some of the main benefits of using ICT technology in the teaching –learning process

- Improves engagement.
- Improves knowledge retention. ...
- Encourages individual learning. .
- Encourages collaboration.
- Students can learn useful life skills through technology. ...
- Benefits for teachers.

ICT helps teachers to interact with students. It helps them in preparation of their teaching. It also helps in effective use of ICT software and hardware for teaching – learning process. The scenario of the classroom is changing. There is a technological gap between the progress of the society and instructional activities of the teacher in the classroom. It helps to improve Teaching skills, in innovative teaching, in effectiveness of classroom. It is now replacing the ancient technology. As we know now-a days students are having competitive mind. So teacher must have deep and updated knowledge of the subject. This can be done through ICT. ICT is plays an important role in student evaluation. ICT is store house of educational institution because all educational information can safely store through ICT. ICT helps Teacher to communicate properly with their students. Method of teaching and prepare teacher to apply modern method of teaching. ICT plays important role in student evaluation . Now information and technology is popularly using in educational field for making teaching learning process successful and interesting for students and teacher both.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 38.9

2.3.3.1 Number of mentors

Response: 31

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 70.27

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 55.52

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
19	17	14	12	12

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 13.65

2.4.3.1 **Total experience of full-time teachers**

Response: 423

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines of S.B.A.U, Amravati university.
- The examination committee of the college prepares the examination schedule and it is communicated to the students on the central notice board, besides, concerned teachers make announcements in the classrooms.
- The benchmark of the evaluation includes attendance, tutorials, practical, field projects, research projects, assignments/ seminars/ oral presentation group discussion and the score secured in the internal tests.
- All the teachers of concerned subjects submit a set of question papers through the Head of the department to the examination committee. The question papers for the internal examination are prepared in a uniform pattern and as per the guideline of the university.
- The exam is conducted on a common schedule and supervised by the faculty members.
- The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher.
- The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process. Students grievances are taken care of and redressed in a timely manner.
- Online internal marks are submitted to the university through teacher's login accounts on the university internal examination portal.
- The college has appointed Internal squad for the prevention of malpractices in the internal examination.
- Mobile phone in the examination is strictly prohibited.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- The examination related grievances of the students are addressed at the college level and University level depending upon the necessity of the grievances.

- Grievances associated with the internal assessment are handled by the examination section of the college where as grievances related the external assessment are forwarded to the Sant Gadge Baba Amravati university for necessory action.
- The code of the conduct of examination is provided in the college prospectus and on the website. The same is displayed on the notice board for the students.
- The college has an internal complaint committee constituted under the chairmanship of the principal to look into the matter and appropriate measures are taken sensibly, transparently and within the stipulated time limit.
- The grievances regarding internal, practical examinations are resolved immediately by the concerned teachers and HOD's of the various departments.
- Internal Examination answer sheets are shown to the students after the assessment by the concerned subject teachers for further clarification of the students.
- Internal examination marks of various subjects are filled and submitted through Online portal of the university by the login Id of the concerned subject teachers.
- Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets etc. are addressed in stipulated time by the college.
- A time-bound redressal mechanism is suggested by Sant Gadge Baba Amravati university, Amravati. As per the guidelines and rules set by the university, there is a provision for revaluation the answer sheets. The students can get the photocopies of their answer sheets if they need to re-evaluate their papers by depositing the required fees.
- The college appoints the Internal Squad to prevent malpractices in the examination hall at the times of college level examinations.
- Students can put their examination related queries through the suggestion boxes kept in the college.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college is affiliated to Sant Gadge Baba Amravati university and follows the curricula prescribed by the University. The university has prepared objectives and learning outcomes for all the programs and uploaded on the university website. The college has clearly stated learning outcomes of all the programs and courses. Following method are used by the college to communicate the learning outcomes to the stakeholder.

- The University syllabi and learning outcomes of all the programs are available in the concern departments for the students.
- The university syllabi and the learning outcomes are discussed in departmental meetings.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college has prepared the method of measuring program outcomes and course outcomes and course outcomes that eventually upgrade the education quality of the college and graduate outcomes.

- The program outcomes, course outcomes and program specific outcomes are collected for different courses.
- The target levels are set.
- Calculations are done for the attainment of the course outcomes to program outcomes.
- Each CO is mapped to PO to make a (CO-PO)

The Attainment of course outcome is calculated by using the following formula;

Attainment of Course at UG level:

Attainment of Course = 80% (Attainment level in university examination) + 20% (Attainment level in internal examination)

Attainment of Course at PG level:

Attainment of Course = 80 % (Attainment level in university examination) + 20% (Attainment level in internal examination)

Using students internal evaluation marks and University examinations, marks the attainment of CO's are evaluated.

Assessment-CO's matrix is prepared for each course.

The attainment level for course outcome is defined as follows:

Level 1: 40% of students scored more than university average**.**

Level 2: 50% of students scored more than university average.

Level 3: 60% students scored more than university average.

For the calculation of PO's the average attainment values of all courses are considered.

The attainment of program outcome is calculated by using the following formula;

Attainment of program outcome at UG level= 80% (Average attainment by the university examination + 20% (Average attainment by internal examination)

Attainment of program outcome at PG level = 80% (Average attainment by the university examination) + 20% (Average attainment by internal examination)

File Description	Document
Upload any additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 71

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
340	283	192	173	135

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
361	285	335	315	274

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.48

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.94

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1.94011	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 25.81

3.1.2.1 **Number of teachers recognized as research guides**

Response: 08

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.54

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The objective of the ecosystem for innovations is to :

The college has limited physical infrastructure and support system necessary for incubation activities. Priority should be given to create physical infrastructure and support system necessary for incubation activities. Provide services like training for research, Hi-speed internet connection. Collaborate with standard research centers, professional resources which include experts, Consultants and advisors for development of incubation center. Regular involvement of higher education expert.

Functions of the Committee

To develop innovation ecosystem the college takes initiatives in the following activities.

College has Research Advisory committee and research committee. The main objective of the committee is to inculcate research culture among the students and teachers.

The outcome of the improvement in innovation ecosystem is that most of the faculty members awarded Ph.D. Degree, completed research project.

The college has research center for Ph.D. Degree, Ten faculty members are recognized as Ph.D. Guides.

One student awarded Ph.D. Degree. Most of the faculty members published research papers.

The college organizes conferences /Workshops /Seminar in the last five years.

The student participated in Avishkar, various competitions as university and interuniversity level.

The committee monitors and addresses issues related to research and IPR. Workshops was organized on IPR every year through IQAC.

- .One day work shop on Intellectual Property Right- Need and Importance
- .One day work shop on Intellectual Property Right_-Interactive Session
- .One day work shop on Intellectual Property Right
- .One day work shop on Intellectual Property Right- The legal aspects of patent feeling
- Online work shop on Intellectual Property Right.

Suggestions of the committee

Suggest the teachers to undertake research project which are useful to the local peoples.

Suggest to publish research papers on local problems and solutions and improvement.

Suggest to organize more number of seminars/ conferences /workshops.

Suggest to guide the students to participate in various activities related to research.

Suggest to register for the Ph.D., completion of Ph.D. and register for Ph.D. Guide

Impact of Suggestions

Most of the faculty members completed Ph.D. Degree.

Increase in the publication rate by the faculty members.

Increase in the number of Ph.D. Students under the guidance of faculty members.

Most of students take part in various activities related to research.

File Description	Document
Upload any additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 5

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	02	01	00

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0.5

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 04

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 8

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 3.27

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	45	30	4

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.17

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	4	2	6	10

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

To bring communal transformation in the surrounding rural communities, the college organizes a number of extension activities. These extension activities promote institution-neighborhood community association to sensitize the students towards community needs.

The students actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS) and National Cadet Corp (NCC) for students to participate in the social activities. There is 200 volunteers' (about 100 boys and 100 girls) intake capacity in NSS unit of the college, which actively works under guidelines of S.G.B. Amravati University's NSS unit. Accordingly, college select and adopt a village in the vicinity for three years. In this village every year college organizes a residential camp of seven days. College adopted village Bori during 2015-16, village Chirkuta (dharan) during 2016-17, 2017-18, 2018-19 and village Nimbha for the year 2019-20. During the year and specially during the seven days camp volunteers take up cleanliness, tree plantation, village survey and other constructive works like voter awareness, save girl-educate girl, save water campaign, avoid use of plastics, health camp, construction and use of toilets, literate the villagers about digital banking etc. These camps and awareness programs have improved villagers'

understanding of various social issues. College focused on the cleanliness drive during the seven days camp as it is the need of villages. College donated the dust beans to some public places in adopted villages.

NSS and NCC regularly organize the activities like Yoga day, tree plantation, celebration of important national days, blood donation camps, cleanliness programme, AIDS awareness campaign, pulse-polio vaccination programme, etc. College considers its duty of shaping students into responsible citizens of the country. For this purpose, students are made aware of social issues by organizing the programs related to eradication of superstitions, conservation of water, environmental pollution, health and hygiene, AIDS awareness rallies, gender equity, save girl child, soil and water testing, pre-marriage counselling, blood donation camps, blood group and hemoglobin check-up, etc.

College also has organized awareness programme on human rights, cybercrime and cyber security, voter registration and awareness, reading day (birth anniversary of late Dr. A.P.J. Abdul Kalam), ban on singly used plastics, green practices, etc. Lectures, speeches, debates on the current issues like GST, demonetization were organized to get students adequate knowledge and to create interest about the issues. College organized visit to court, police station, dumb and deaf schools to study and to make students aware of work at that place. All such activities are certainly helpful for overall development of our rural students. As a part of study and to develop the scientific approach among the students, study tour and field visits are frequently organized for the college students. During the last five years visit to Digras water supply purification plant, Vermiculture - compost fertilizer production plant, study tour at Aurangabad and Ajanta caves were organized.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 51

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	13	10	11	9

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 77.42

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
527	1072	926	975	1104

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 14

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	5	3	1

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<u>View Document</u>
Any additional information	<u>View Document</u>

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 9

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	03	02	01

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<u>View Document</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has adequate facilities for teaching and learning for UG and PG Programmes.. The campus is spread over 6.50 acres of land which facilitates good infrastructure for teaching learning process, career progression and higher education. The college has improved its infrastructure systematically and continuously over the years. The college has infrastructural facilities like adequate classrooms, laboratories, computing equipments, staff room, seminar hall, reading room, ramps for the physically challenged students. The college infrastructure divided into 9 different blocks - Block A, Block B Block C Block D Block E Block F Block G Block H Block I. All the departments are equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, laboratories and sufficient space for carrying all academic activities.

Class Rooms: The college has sufficient number (19) spacious class rooms for conducting

theory classes. The Class Rooms are equipped to meet the conventional teaching tools and furnished comfortably to meet the student requirements.

Laboratories: All the laboratories are equipped with instruments and functional workspaces

integrating the student needs of water, electricity, gas and ICT needs.

The research laboratories of Botany, Chemistry are equipped with good instruments and computational facilities. The College has an exclusive English communication skills lab where the students practise and test their communication skills.

Seminar Hall: The College has a seminar hall for organizing special lectures and meetings with a seating capacity of 100.

Auditorium: The auditorium has a seating capacity of 300, which is used to organize workshops, seminars and conferences and other co-curricular activities.

Computing Equipments: The College has 72 computers in all the departments for day-to-day use for the students and the faculty members.

Library: Spacious and well-ventilated library with a collection of 26226 reference books and textbooks, 3135000 e-books, 6000 e-journals (in the form of N-List), 24 periodicals, 01 digital database (N-List) and 58 CD's/Videos. The central library and reading hall have a fine capacity where 120 users can seat and study comfortably. The library provides INFLIBNET's N-List online database. The College also provides computers with internet facility for students and teachers.

Table: 4.1.1. Detail of Infrastructure facilities available for teaching-learning are summarized as

follows:

Sr. No.	Description	Number
1	Blocks	09
2	Class rooms	20
3	Laboratories	09
4	ICT Facility Rooms	05
5	Seminar Hall	01
6	Auditorium	01
6	Library	01
7	Reading Rooms	02
8	Language Laboratory	01
9	Computers	82
10	Printer	21
11	Scanner	13
12	Laptop	03
13	Stage with Room for cultural programme	01
14	Old hostel Building	10 Small halls
15	Xerox Machine	02

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute has adequate facilities for cultural activities one open permanent stage with rooms and one Late Minaxidevi Jaiswal Auditorium has permanent stage with 300 capacity of students.

Sports/Games ; Various sports facilities are provided to the students within the campus focusing on the sports as one of the extracurricular activity. Institution maintains a balance in academic, cultural and sports activities for the overall development of students. Many students take part in inter-collegiate, Inter-university competitions. Many students awarded with medals and colour coats at university and interuniversity level.

Outdoor Game Facility- The college has large space for outdoor games facilities. The Outdoor games facilities are

1. Cricket Ground - Measuring
2. Football Ground-Measuring
3. Volley Ball Ground- Measuring
4. Running Tracks 200 M,400, 800 M
5. Kabaddi Ground Measuring
6. Two Lawn Tennis grounds of (Utsahi Mandal Digras)
7. Double Bar
8. Single Bar
9. Long jump

In addition to these students are encouraged to take up field events like Javeline throw, shot put, Hammer throw, Disc –throw by providing them with necessary sports equipments.

Indoor Games Facility- Institution provides indoor facilities like Judo, Table Tennis, Weight lifting, Power lifting, Wrestling, Chess, Body Building, Bench Press, Dumbbells, Space for Yoga etc.

Table: 4.2.1. (b). New Sports Games Started During 2015-2020:

Sr.No.	Name of Game	Academic years
01	Kurash	2015-2016

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 26.32

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 17.57

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.17095	0.66376	3.66807	4.79213	17.05993

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library recognizes the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments. The library is the prime learning resource of the college and is partially automated through integrated Library Management System known as Cloud Based ERP 3.0 LIBMAN Software, Nagpur. The Software is developed by Master Soft Private Limited, Nagpur. The Library Management Software consists of Modules such as Masters, Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The software is having additional features such as member photograph can be seen while issuing the books. Book reservation facility, the status of a book such as withdrawal/ write-off /damaged/lost and paid is easily located. Facility like database backup restore is available as well.

Sr. No.	Physical Description	Remark	
1	Name of the ILM Software	Cloud Based ERP 3.0 (LI	
2	Nature of Automation (Fully or Partially)	Partially Automated	
3	Version	Online ERP 3.0	
4	Year of Automation	2017-2018	
5	AMC for Software	30000/-	

In the library 11 computers with 20 Mbps leased line, Wi-Fi and Power backup facilities are available. The

details of computers are as follow:

Sr. No.	Particulars of Works	Number of Computers
1	Library OPAC for Readers	01 PC
2	Circulation of Books	02 PC
3	Library Administrative Works	01 PC
4	Network Resource Centre for using database	06 PC
5	For Staff Use	01 PC
	Total PC's	**11 PC**

The library is a knowledge source of college and provides adequate services to its users. Library has collection of 27109 books and 24 periodicals. Library fulfills the need of researchers, teachers, students and other staff members of the college community. Library also serves to the outsider users through Library for Society Scheme. The central library has sections like; book stacking, periodicals, reference, reprography, technical processing, circulation, and digital library. Central library and reading hall have a capacity of around 120 users. Circulation of books is done by using LIBMAN Cloud Base software. OPAC facility is made available to the users.

The central library is having the membership of INFLIBNET (N-List Database). The N-list provides access to 6,000+ e-Journals and 1,99,500+ e-Books and 6,00,000 e-Books through National Digital Library of India. The library offers various services to its users like automated circulation system, online public access catalogue, reprography, internet browsing, library orientations, inter-library loan facility, newspaper clipping and selective dissemination of information etc.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.31

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.59800	1.43361	1.62123	1.55196	1.34588

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 27.89

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 345

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College provides a range of IT facilities to help students and faculty members with their studies. This includes extensive computer provision and Internet facility. The whole campus is connected with Wi-Fi.LCD projector are made available to enable teachers and students to switch over to IT supported teaching-learning methods. These IT supported facilities are regularly updated.

The College office uses LAN facility and software for admission of students and fee collection. The examination section uses software to get student's results and to maintain all other confidential matters. The department of computer science uses updated version (10.05) of code block software.

The College library uses updated software is Cloud Based ERP 3.0 LIBMAN for library automation

The college office uses updated Cloud Based software Campus ERP

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 14.71

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 70.35

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic**

support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.21598	13.25279	13.55645	16.34281	31.72824

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute maintained the infrastructure and support facilities regularly. Principal, senior faculty members and office superintendent monitor the maintenance of infrastructure and other facilities in the campus.

Laboratory equipments are strictly inspected by laboratory assistants before the commencement of practical classes and examinations.

Electrically sensitive equipments are provided with necessary back up to ensure steady functioning and backup by two large invertors.

The power requirements, including outdoor lightning are met through Solar Power Plant installed in the College.

The class rooms are well maintained. Most of the departments maintain departmental libraries. At the beginning of every academic year proper availability of blackboards, lighting, furniture etc. is maintained.

All the computers and systems are maintained by private computer institute.

All Sports amenities are under the in-charge of the Director of Physical Education. Proper timeing is allotted to students for using sport facilities. The maintenance of the Courts is done regularly. Common facilities like Ground, and Multipurpose Indoor sports facilities are provided to the sister-institutions on prior request.

Library facilities are open to the students from 8am to 6 pm. Maintenance and utilization of library

resources are done strictly following the library rules. The students can access the reference books in reference section.

The maintenance work related to facilities like toilet blocks is maintained on monthly basis. Two separate persons a lady and a gents are appointed for maintenance work.

For electric and plumbing work a trained electrician is appointed on work basis.

For gardening and other work a person on monthly basis is appointed.

The college has appointed following persons for maintaining and utilizing physical facilities;

Sr No.	Nature of work	Name of agency / Person		Co
1	Gardening	Shri Yadav Ughade		
2	Plumbing	Shri Santosh Dhore		976
3	Electric maintenance	Shri Santosh Dhore		976
4	Housekeeping	Shri Vinod Sonwal / Smt. Savitraibai Savle		901
6	Computer maintenance and ICT facility maintenance	Shri Sudhir Govindwar		848
7	Security Guard	Shri Sachin Dhore		976
8	Building maintenance	Shri Javed Shahanoor		787
9	Furniture work	Shri Muralidhar Shastrakar		750
10	Cycle stand parking maintenance	Shri Mangesh Kaldate		800

File Description	Document
Upload any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 66.63

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
739	707	823	778	938

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.24

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	5	6	4

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> 1. **Soft skills**
> 2. **Language and communication skills**
> 3. **Life skills (Yoga, physical fitness, health and hygiene)**
> 4. **ICT/computing skills**

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.33

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
194	123	198	189	278

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 76.47

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 260

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 72.5

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	0	4	2

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	8	9	4	2

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 28

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	7	6	7	4

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The Sant Gadge Baba Amravati University, Amravati is committed for representation and engagement in various administrative, co-curicular and extra curicular activities provides the opportunity for students to contribute to shape their learning experience, individually, collectively and through the students union.Our institution has better understanding about the role of a student and its representation is vital to assure a high- quality student experience and to support student retention and success.

The process of election for framing students council at college level, the college follows the guidelines of Sant Gadge Baba Amravati University. All representatives are elected through a transparent and independent democratic process. The institution has a well functional student council which takes care for augmentation of various infrastructural, academic and administrative activities for student benefits and welfare. The students council along with the college administration has actively solved many problems of the students like admission, availability of resources etc. Student representatives actively participate in various activities. They help in coordination of all the events related to academics and other co-curricular & extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the institution. They work as a medium between faculty and students. From last two years student council has not been formed as there are no guidelines from the university.

Contribution of the students in Academic Administration

- Coordinates in day to day academic activities at their level.
- Coordination in communicating the information between students and teaching faculty.
- Coordination in conducting special events
- Coordination in arranging cultural events.
- Coordination in organizing Sports & Games for the students.
- Coordination in arranging Industrial visits for the students.
- Coordination in inviting the external guest speakers and organizing the seminars & workshops.

        Our institute provides necessary support to the students representatives in organizing & coordinating the events. It encourages to develop their leadership skills through these activities.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	5	2	5

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has registered Alumni Association under the Society Registration Act 1860 (Registration No. Yavatmal / 0000002 / 2020) The association is constituted with executive members committee and general body of all members. The students who have completed UG or PG or Ph.D. from the college are eligible to register as a member of alumni.

Composition of Alumni Association

S.N.	Name of Member	Designation
1	Shri.S.P.Solanke	President
2	Shri.C.P.Mankar	Vice - President
3	Shri.D.G.Choudhari	Vice - President
4	Shri.S.D.Kolhe	Vice - President
5	Shri.G.P.Khandare	Secretary
6	Shri. H.R.Deshpande	Treasurer
7	Shri. B.D.Aswar	Joint-Secretary
8	Shri. P.B.Ingale	Member
9	Shri. P.D.Gawande	Member
10	Shri. S.K.Chavhan	Member
11	Shri. S.S.Sheikh	Member

Some of the activities and contributions of the Alumni Association are as follows:

- To organize alumni meet every year.
- Participation of alumni in seminars/Conferences organized by the college.
- Alumni also helps the students of the college by creating placement opportunities.
- The members of Alumni association have regular interaction with staff members, Principal and management.
- The Alumni association registered recently and funds to be collected from Alumni for development in near future.
- Alumni donated a Wheel chair for the Divyangajan students.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The College has a clearly defined organizational structure for the optimum and effective decision making and its implementation. The Vision, Mission, Goals and Objectives of the institution reflect the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution. Bapuraoji Butle Arts, Narayanrao Bhat Commerce and Bapusaheb Patil Science College, Digras District –Yavatmal is governed by Digras Vibhagiya Shikshan Prasarak Mandal. It is the apex body of the college that plans policies and executes developmental activities of the college by setting values and participative decision-making process, which is important not only to achieve the vision and mission of the college but also in building the organizational traditions.

The College Development Committee, The Principal, IQAC, and the faculty play a main role in the designing and implementation of its quality policies in teaching, learning, research and extension activities. The formal and informal preparations in the institution to coordinate the academic and administrative planning and implementation reflect the college efforts in achieving its vision. The involvement of the leadership is clear in ensuring the policy statements and action plans for the fulfillment of the stated mission.

VISION:

As the first institution of the taluka having academic excellence, prepare the student of remote rural area, a competent human with academic and human values.

MISSION:

To promote the students of remote and rural area for higher education for their personality development, self confidence to create scientific views and to prepare them to face the day to day competition.

Goals & Objectives:

- To provide facilities for education, acquisition of knowledge, information, and advancement of culture.
- To provide facilities for research in all faculties of knowledge.
- To provide and encourage physical facilities.
- To establish hostels for the poor boys and girls.
- To built up the characters of youths.
- To enhance cultural identity and heritage.
- To develop scientific approach among students.
- To provide a platform to the students by giving them an opportunity to face the challenges of the competitive world.
- To inculcate values like social equality, justice, fraternity and self-help amongst the students.

* To provide education to build classless and casteless society.

    They are displayed on board and are within easy readability of students. They are communicated to teachers and other stakeholders through meetings, seminars, discussions, workshops and also incorporated in classroom teachings

Vision and mission of the institute are well in tune with the objectives of higher education. It is reflected through the following programmes and activities:

Maximum number of students admitted are from rural area ,the number of girl students from rural area is remarkable.

Various programmes organized by NCC,NSS and Department of Physical Education like residential seven days NSS camp, Blood donation camp, Tree Plantation, AIDS awareness rally etc.

College organizes various programmes which develops unity and disciplines among the students.

The college motivates the faculty to take up research.

The college organizes seminars,conferences and workshops.

Physical Efficiency tests for B.A.,B.Sc. and B.Com. before college/university final examination.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

    Staff members of institution involves in a number of administrative roles. Management encourages and motivates a culture of decentralization in various activities of college. The top decision making body at the college level is the College Development Committee. The College Development Committee has representatives from the parent Governing body D.V.S.P. Mandal Digras, alumni, teaching staff, administrative staff and the students. For the participative decentralization and governance, the Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance. Before the commencement of each academic year various college committees are formed by IQAC under the guidance of the Principal. Important committees comprise of teachers and many committees include non-teaching staff and students as well. IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year. Faculty members participate in the management process through the College Development Committee .Every committee has the freedom to prepare their plan and decide implementation strategies. The committee meetings are held as and when required for the implementation and organization of certain activities. A report of activities is prepared by each committee at the end of every academic year.

The responsibilities of admission, time table, examination, welfare of students, organization of extension activities are gien to respective committees. They prepare the working strategy for the effective functioning of the college.The college ensures merit of the students while taking admission to the UG programmes.

NAAC Steering Committee:

In the academic year 2015-16, a separate NAAC Steering Committee was formed by the Principal with the suggestions of IQAC and College Development Committee for preparation of AQAR and 3rd Cycle Self Study Report (SSR) to NAAC, Bangalore. This committee was given the following responsibilities:

AQAR Preparation and Submission

IIQA Clearance

Institutional Profile

Student Satisfaction Survey (SSS)

Criterion-wise data uploading and documentation

Data validation and verification (DVV)

Peer Team Visit

The following are the members of the IQAC committee –

1. Prof. V.L.Khalatkar (Officiating Principal)

2. Dr. V.K.Jadhao : (Chairman Criterion-I)

3. Dr.V.R.Rotte: Member (Chairman Criterion-II)

4. Shri P.V.Gawande Member (Chairman Criterion-III)

5 Shri V.S.Pachgade : Member (Chairman Criterion-IV)

6. Dr.Ku.S.K.Parate: Member (Chairman Criterion-V)

7. Dr.R.M.Kadam : Member (Chairman Criterion-VI)

8. Dr. Ku.P.D.Bhat : Member (Chairman Criterion-VII)

9. Dr. S.M.Deosthale: (IQAC Coordinator)

10. Dr. M.M.Dhore: (NAAC Coordinator)

The following are the members of the NAAC committee –

1. Prof. V.L.Khalatkar (Officiating Principal)

2. Dr. N.S.Labhsetwar : (Chairman Criterion-I)

3. Shri B.G.Maske : Member (Chairman Criterion-II)

4. Dr.R.R.Wankhade   Member (Chairman Criterion-III)

5 Shri V.S.Pachgade : Member (Chairman Criterion-IV)

6. Dr.Ku.S.K.Parate: Member (Chairman Criterion-V)

7. Dr.R.M.Kadam: Member (Chairman Criterion-VI)

8. Dr. D.D.Nillawar: Member (Chairman Criterion-VII)

9. Dr. S.M.Deosthale: (IQAC Coordinator)

10. Dr. M.M.Dhore: (NAAC Coordinator)

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college has perspective plans for 2016-2017 to 2020–2021. It is connected with Bapuraoji Butle Arts, Narayanrao Bhat Commerce and Bapusaheb Patil Science College, Digras District Yavatmal College which is devoted to providing eminence higher education and research, skill-oriented programmes and the plan is accordingly paying attention on these center themes. The perspective plan to get new courses is according to Sant Gadge Baba Amavati University, Amravati.There is perspective plan to develop infrastructure of college due to increased number of students. The college is trying to best and made a roadmap to around development of Students.

Objectives of Perspective Plan of college 2016-2017 to 2020–2021:

- To introduce new postgraduate degree programs there are definite norms of perspective plan of Sant Gadge Baba Amravati University.
- To Develop infrastructural facilities like construction of more classrooms and laboratories, instrumentation facility.
- To Strengthen Placement cell, to arrange the placement drives and to improve placement services.
- To increase student intake capacity for existing courses and to improve student enrolment

- To start various certificate courses, Value Added, and Skill-Based Courses.
- To establish the well-structured feedback system.
- To strengthen research facilities and to motivate faculty to involve in research, by undertaking Major and Minor research projects, publishing research papers in reputed and high impact factor journals.
- To establish Instrumentation Facility Center.
- To make the campus more beautiful and eco-friendly.
- To give more facilities to the girl and divyangjan students.
- To establish functional MoUs, Collaborations, and Linkages with different industries, institutes for student training on-the-job training, field trips, placements etc.
- To conduct extension activities with the help of a local community and other stakeholders through NSS and NCC.
- To increase students support facilities.
- To organize workshops, seminars, conferences on popular subjects
- To motivate faculties for Ph.D. and research.
- To increase research centers.

Admission: Latest software Campus ERP is used for online admission and for generating challans and to fill up fees.

Fee Records: The student database is useful in maintaining the fee records.

Maintenance of Accounts: The College uses Tally ERP 9 software for the maintenance of account records.

Examination: The college conducts examinations as per directions of Sant Gadge Baba Amravati University for the generation of admits cards, marks entry.

Library: The library is an automated package of library services that has several functions. It offers OPAC services like cataloging, Searching Member, Acquisitions and Circulation (issues, returns, and reserves). Subscription of INFLIBINET and DELNET.

Biometric Attendance: Working hours of staff is monitored through the biometric attendance system.

API System: API/PBAS/CR for teaching and non teaching staff**.**

Internet Facility: The College provides 10 to 30 Mbps Broadband internet connection with Wi-Fi Facility.

YouTube: The College staff has its own YouTube channel. Some of the faculties also have their Youtube channels.

Google class room: Most of the Faculy members use Google Class Rooms.

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The faculty wise Academic Co-ordinators under the guidance of the Principal, prepare Academic Calander every year. The Principal guides and monitors in academic progress, admission, staff recruitment and administrative matters. He is the Chairman of the Staff Council, IQAC, Anti-ragging Committee, Discipline,Grievance and redressal committee and the Library Advisory Committee. IQAC helps the Principal in the overall administration which involves the planning of the academic calendar and its systematic implementation. The examination committee monitors internal examination. Heads responsible for the preparation of time table, work allocation among teachers, review of Teacher's Diary. Class teachers are assigned for each class to ensure personal care, attention, guidance, counseling, evaluation and assessment.

Administrative Setup:

- The administrative setup consists of the Principal followed by the HOD, faculty in charges, Superintendent, Head clerk, Junior Clerks, Assistants, and Attendants.
- The organization of departments includes Head of Departments, Associate Professors, Assistant Professors, Librarian and a Physical Director.
- The official organizational structure of the library staff includes the Librarian, Library Clerk, and Library Assistant.
- Organization structure of the Department of Sports and Physical Education includes a Director of Sport and Physical Education.

Service Rules:

For the service conditions and rules, the college follows the rules and regulation laid down by

1. Sant Gadge Baba Amravati University Amravati Maharashtra,
2. University Grants Commission, New Delhi
3. Government of Maharashtra.

Procedures for Recruitment:

In this college the recruitment is carried out in two different ways:

1. Permanent Posts (Grant-in-aid): These posts are recruited as per norms of Government of Maharashtra and Sant Gadge Baba Amravati University and University Grants Commission, New Delhi.
2. Temporary Posts (Non-Grant): These posts are recruited by the Principal/Management according to the norms of the of Government of Maharashtra and Sant Gadge Baba Amravati University and University Grants Commission, New Delhi.

Procedures for Promotion:

The promotion is given as per the guidelines of Sant Gadge Baba Amravati University, University Grants Commission, New Delhi and Government of Maharashtra.

Grievance Redressal Mechanism:

The College has a Anti-ragging Committee, Internal Complaint Committee (ICC) and Discipline Grivance and Redresal Committee for timely redressal of the student and the faculty grievances.

Mechanisms for grievance redressal:

1. **Student's direct access to authorities** – Students can directly approach the Principal, and Head of the Departments to put up their grievances.
2. **Student's suggestion Box –** The student can put their complaints in black and white form in the suggestion boxes kept at different locations on the campus. The boxes are opened periodically.
3. **Student Council -** The grievances of students are received through the members of the student council, and the appropriate measures are taken.
4. **Open Discussion with employees -** Primarily, the Principal, the Head of Department and the Office Superintendant resolve the grievances of employees through open discussions and interactions.

Career Counselling Cell :

Career Counselling Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

College Committees:

Various committees of the college play a significant role in the execution of responsibilities and activities.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College provides both statutory and non-statutory welfare measures for the benefit of the faculty and trusts the contribution of the employee towards the overall development and progress of the college. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency.

The following welfare schemes are available in the college for teaching and non-teaching staff:

- Exam subject to the existing Government rules
- Lady teachers can avail Maternity Leave as per Government rules
- Medical Reimbursement facility.
- Paternity Leave is given to male teachers on request.
- Co-Operative Society directed and managed by staff with Government registration provides various services like deposit and loan to its shareholders
- Gratuities, Pension and all other Government welfare schemes and measures are given to the staff
- Research Laboratory Facility is provided to teachers to conduct research
- Duty Leave is granted to teachers to participate and present papers in seminars

Complete support and assistance is provides to the faculty .

Sr.No.	Name of the Scheme	No. of Beneficiary	
01	D.V.S.P.Mandal Employee Patsantha	70	
02	Study Leave	Nil	
03	Duty Leave	1047	
04	Medical Leave	668	
05	Maternity Leave	01	
06	Paternity Leave	Nil	
07	Employee Provident Fund Scheme	Nil	
08	Medical Reimbursement	05	
09	Salary advance facility	Nil	
10	Incentives for teachers	Nil	

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.2

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	4	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	2	4

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 24.64

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	12	4	3	4

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Based Appraisal System for teaching-staff: The College has a Performance Based Appraisal System (PBAS) for the teaching staff following UGC regulations, 2010 and four amendments thereafter. Currently, the college follows the guidelines of UGC regulation, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018. Every academic year IQAC collects the API-PBAS forms from all the faculty members. The faculty performance is assessed by the Head of Department, IQAC Co-coordinator, and the Principal on the basis of API / PBAS forms and necessary action is taken for the improvement.

The teacher's performance appraisal forms consist of:

- Category I: Teaching, Learning, and Evaluation Related Activities
- Category: II: Professional Development, Co-curricular and Extension activities
- Category: III: Research and Academic Contributions.

Performance Appraisal System for non-teaching staff:

- **Confidential reports** – The overall performance of the non-teaching staff within the campus is evaluated by the Office Superintendent, Heads of the concerned departments, and the confidential report is submitted to the Principal for the final evaluation.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

- **Internal Audit-** It is conducted twice a year by the audit department of the parent institution, DVSP Mandal Digras.
- **External Audit-** In the second stage, the audit is carried out by M/S. Kothati, C.A., Digras Yavatmal.
- **Government Audit-** It is conducted by the Administrative Officer, Senior Auditor (Higher Education Amravati Region, Amravati) and Accountant General, Mumbai.

Dates of Audit conducted by the college during the last five years;

Year	Type Audit	Name of Auditor
2016-2017	**External Audit**	**Labhsetwar –Gampawar & Associates, Yavatmal**
2017-2018	**External Audit**	**S.V. Kothari & Associates, Yavatmal**
2018-2019	**External Audit**	**S.V. Kothari & Associates, Yavatmal**
2019-2020	**External Audit**	**Kanhaiya S. Bhandari & Company, Pusad**
2020-2021	**External Audit**	**Kanhaiya S. Bhandari & Company, Pusad**

The Audited statements submitted to the Joint Director's office Amravati in the last five years:-

S.N.	Date of submission	Name of Authority	Name of
2016-2017	09/09/2017		Joint Direct Amra
2017-2018	23/03/2019		Joint Direct Amra
2018-2019			Joint Direct Amra
2019-2020			Joint Direct

				Amra
2020-2021			Joint Direct	
				Amra

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati. It has the status of 2F and 12B of UGC. College follows the rules and regulations laid down by the Govt. of Maharashtra and Sant Gadge Baba Amravati University, Amravati.

Financial Resources are mobilized through:

- The staff salary disbursed by the Department of Higher Education, Government of Maharashtra
- Salary of maintenance staff is paid by the Management
- Central Government Schemes and Projects of UGC, DBT,DST, and ICMR
- State Government Scholarships and Fee concessions
- Sponsorships to organize major events such as National/State Level Conferences / Seminars /

Workshops / Guest lectures from faculties.

- Regularly and timely submission of utilization certificates and request to release the next installment of grants from UGC funding after submission of progress report.
- Submission of new proposals for funding agencies like UGC ,DBT,DST and ICMR to undertake research
- Support and financial assistance from the Management
- Funds from alumni
- Funds from fees
- Examination grant is received from the Parent University

Grants received from various funding agencies:

Grants received from	2016-2017	2017-2018	2018-2019	2019-2020	202
University Grants Commission	0	0	194011	0	0
Salary Grants from Government of Maharashtra	38843562	43238795	4493842	51629803	603
EBC and BC scholarship grants from Government of Maharashtra	7540	1140	21550	30000	177
Grants from Sant Gadge Baba University.	376057	414711	356452	447040	585
Student Fees and Fines	2145527	1237256	1452738	781311	752
Donations from Alumni	0	0	0	0	0
Krutdnyata Nidhi	0	0	0	15000	0
Fee Grants	0	0	0	0	0
Other	18867	8150	71300	17500	370

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

　　　　As per action plan of National Assessment and Accreditation Council (NAAC), Banglore, for quality up-gradation in academic and administrative setup, the college has established the Internal Quality Assurance Cell on 04/09/2004. Since then IQAC has become instrumental in suggesting a number of quality improvement measures in the college. The first task of IQAC is to develop a good system for the improvement in overall performance of the institution. The IQAC has made a significant and meaningful contribution in the post-accreditation phase of the institution. IQAC suggests and implements the expansion inovative of teaching-learning facilities. To cope up with the altering world scenario, IQAC has

tried to keep pace with the ICT enabled teaching learning process and various innovative teaching techniques. IQAC plays an important role in inculcating research culture in the college. Due to the efforts taken by IQAC at present, most of faculty members have been awarded Ph. D degree. The college has research centers for PhD. 10 faculty members are recognized as research supervisors in various subjects and 02 research scholars have completed Ph.D. under their guidance. The college teachers have published research papers in the journals notified by UGC peers reviewed etc., papers published in conferences, workshops, symposiums, books, chapters in various publications and 01 Major Research Projects completed during the last five years. Organization and Participation of students in the Seminars,conference and science club competitions. Students participated in various cultural programmes, Youth festival and extension activities as well.

The college has organized Seminars/Conferences/ Workshops in the last five years. Financial support is provided to the faculty members for presenting their research work in Seminars /Conferences/Workshops etc. The college has established functional linkages and MoUs for research, student training, and job on the training, resources sharing etc. Besides this, IQAC has taken following initiatives for the institutionalization of the quality culture in the college.

I Significant contributions of IQAC:

1. Improved teaching-learning and evaluation process

2. Delivery of curriculum with enhanced usage of ICT tools

3. Enhanced research activities and publication of research articles

4. Establishing/introducing more PG programmes

5. Organised seminars / workshops / Conferences and endowment lecture series

6. Recognized and felicitated distinguished alumni

7. Increased number of certificate courses

8. LCD projectors in Smart class rooms

9. Appraised teaching and research carried out by the faculty

10. Appropriateness of support provided to students

11. Organizing staff training programmes and IPR workshops.

12. Integrated curricular and co-curricular activities such as special lectures and interactions

with academic forerunners

II. Research and Publication

The college has a well-functioning Research Centre to monitor and address the issues concerning

research, and to imbibe research culture among the faculty and the students. It encouraged teachers to undertake research leading to Ph. D.

The research centre also encourages:

- To present research papers at Regional , State, National and International workshops, seminars and conferences.
- To publish research articles in National and International journals.
- To submit proposals for Major\Minor research projects and Junior Research Fellowship

Student research projects and institute prizes

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

IQAC, being the central body within the College, monitors and reviews the teaching-learning process regularly. It has designed a structured feedback form on teachers performance, curriculum and infrastructure etc. Based on these feedbacks, various innovative activities and reforms were introduced. The college reviews its teaching-learning procedure, structures & methodologies of operations and learning outcomes at episodic intervals during academic session through IQAC. Two examples of institutional reviews and execution of teaching-learning reforms facilitated by IQAC are Structured feedback and Review of learning outcomes. Feedback is a vital part of the teaching-learning process. The analysis of the success of teaching learning is made through the stakeholder's feedback device. It helps the adviser to know that how the students identify his or her subject being trained. The compilation and investigation of feedback from dissimilar stakeholders help the institution to know the requirement of society and what other stakeholders predict from the college. Keeping this view the feedback committee of the college, under guidance of IQAC has developed well-structured feedback systems. IQAC prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Feedback Committee analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC. IQAC prepares an inclusive feedback report of the college for further improvement and implementation. Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, Unit tests and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC/CDC meetings for further development and execution. Every Department conducts Diagnostic Tests for each subjects at entry level students. This helps in identifying the slow and advance learners. Teacher's Diary: Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher

is provided with an academic diary containing timetable, annual/semester wise teaching planning, workload, actual teaching units, syllabus completing summary, daily teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The Individual Teacher Diary verified and signed by Head of Department of the concerned departments and is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary.

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The provide an integrated and interdisciplinary approach to understand the social and cultural constructions of gender that shapes the experiences of women and men in society. Generate the awareness in regard to equality in law, social system and democratic activities. Prepared to handle and respond to gender sensitive issues and provide an environment where men and women can work together with a sense of personal security and dignity. Main objective of Gender promotion of gender equity To make the young boy's and girl's gender sensitive and create positive values that supports the girls and their rights. To provide overall guidance to girls to participate in all activities of the Institution in the form of focused group discussions, debates, poster competitions. The main objective is to keep the effective mentoring and welfare of the students; a group of students are attached to a faculty member preferably who engages the particular class.

Institution shows gender sensitivity in providing facilities such as:

1. Safety and security:

Safety norms are strictly followed by college in all respects. Monitoring of college premises done by teacher committee. There are security personnel who safeguard the entire campus. Girl students are highly secured under the existing security system. Safety norms are strictly followed by college in all respects

Discipline committee monitors the corridors of all floors of the building, ground, classrooms, playground, canteen, laboratories and library

CCTVs are installed at the entrance of the college gate, parking area, office, corridors of

different floors, classrooms, laboratories, library, reading rooms. of the College to ensure the safety and security of students and staff.

ID cards are issued to the students and staff to prevent the entry of outsiders into the college

premises.

Grievance Redressal Committees:

Grievances redressal and anti sexual harassment cells, anti ragging committee, internal complaint committee are formed and actively working with the issues related to girls and ladies staff.

Complain Box :

Complain boxes is placed in main building intend to collect any suggestions or any complaint from female staff and girl student of the college concerning abuse or harassment.

Fire Safety equipments :

Fire extinguishers are installed in various places in college.

Premises Protection :

The college premises is covering by the chain linked fencing and the wall for security.

Awareness Programs and Lectures / Special Talks:

The college organizes workshops/special talks on social values such as gender equality, gender sensitivity, women safety, women health, Cybercrime and Cyber security.

Reading Room for Girls :

Separate reading room for girls established near reading room.

Separate vehicle parking for Girls:

Separate vehicle parking arrangement is made for girl students

2. Counseling

Counseling room has been set up in the Home Economics laboratory. Counseling of girl students carried out . Different problems of girls were to be solved.

3. Common room

A well furnished common waiting room is made available for girls. Separate washing rooms for girls Girl's common room are equipped with facilities like First Aid Box And Sanitary Napkin Vending Machine and other necessary things.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

    1.**Solar energy**
    2.**Biogas plant**
    3.**Wheeling to the Grid**
    4.**Sensor-based energy conservation**
    5.**Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

An environmental revolution is carried out in the college campus.

Solid waste management:

      For the collection of regular solid waste (Dry and Wet) garbage bins are provided in the campus to keep campus clean and neat. Transport arrangements are made for solid waste management. Compost arrangements are also made to convert solid waste into fertilizer/manure.

Vermi Compost unit has been established within the college campus. The waste materials that are collected in the campus dumped into the vermi- compost unit to convert it into fertilizer, is used for the purpose of gardening in the campus.

Liquid waste management:

      Practical labs like Chemistry, Botany, Zoology measures to ensure that all the chemicals are diluted before discarding in wash basin.

Glassware used in the laboratory is washed and rinsed with least quantity of water and placed in the liquid

waste container.

E-waste management:

E- waste corner has been set up in the college office where the college e-waste is collected from time to time. The non functional computers, equipments and its peripherals are safely disposed. The cartridge of laser printer is refilled outside the college campus. UPS batteries are recharged / repaired / exchanged by the suppliers.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The benefits of a local community focus for college civic engagement programmes have been increasingly shown to be manifold. Ongoing, continuous interaction is facilitated through work in an easily accessible location. Relationships of trust, so essential for effective partnerships and effective learning, are also built through day-to-day work on problems and issues of mutual concern. Our institution expresses a commitment to diversity, access and inclusion for students from a wide variety of backgrounds. College organizes various programmes in which students participate can provide outlets for students to celebrate and share their social identities. During the organization of various programmes teachers, staff members and students come together to share their experiences, plan activities and events. Institution organizes tree plantation programme every year as a social responsibility. Students also participate in various programmes like Voter awareness rally, Voter registration drive, Rangoli competition on save girl child, aids awareness rally, word aids day programme, Pulse polio drive, Street play on nutrition diet week, Survey on malnutrition, Savitribai Fule Jayanti, Maa Jijau Jayanti, Marathi Bhasha Gaurav Din, World Women's day, Constitution day, seminar on value education. Cleanliness drive, Blood Donation camp, various health guidance programme for the girl students etc.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college organizes activities such as International Yoga Day,Birth Anniversery of Dr.A.P.J.Abdul Kalam as Vachan Prerna Din. On Birth Anniversery of Mahatma Gandhi organizes Swachh Bharat Abhiyan, Fit India Movement, International Women's Day, Constitution Day, Aids Awreness Programme, Surve on Malnutrition, Programmes organize with deaf and dumb school children's. Voters awareness rally, blood donation camp, for the promotion of universal values, human values and national integration The Preamble is the heart of the Indian constitution. It starts with the words: "WE THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a SOVEREIGN, SOCIALIST, SECULAR DEMOCRATIC REPUBLIC and to secure to all its citizens: JUSTICE, social, economic and political; LIBERTY of thought, expression, belief, faith and worship; EQUALITY of status and of opportunity; and to promote among them all. FRATERNITY assuring the dignity of the individual and the unity and integrity of the Nation''. The preamble highlights some of the fundamental rights and duties

Understanding that each individual is unique and working for the common welfare of the society y

Considering and respecting different sections of a society Uplifting the capacities and capabilities of individuals and bringing awareness about their right to knowledge, to think, etc. Solving problems based on cultural and social valuesUtilizing resources available. Students and employees to aware about the fundamental rights of a citizen

1. Right to Equality
2. Right to Freedom
3. Right to freedom of religion.
4. Cultural and educational rights
5. Right to Constitutional Rights
6. Right against Exploitation.

Students and employees to aware about the civic sense and through the syllabus and various programmes organized on civic sense in which various laws i.e marriage laws , the dowry prohibition Act 1961,Protection of women from Domestic Violence act 2005, The consumer Protection Act (Amendment Act)2002, Right to information Act 2005. The Maintenance and Welfare of Parents and Senior citizen Act 2007.

Students and Employees to aware about the duties and responsibilities of citizen. Duty means a task or action that a person is bound to perform for moral or legal reason. A duty is a moral commitment to something or someone. The responsibilities of employees and students are working with the people at the locality to provide a wide range of activities related to them. Identifying the existing resources, capabilities and capacities that are related to the community. Building capability and capacity that allows the community to share skills, knowledge and resources effectively

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College organizes and celebrates various birth and death anniversaries of great Indians. The college also organizes and celebrates various national and local festivals for achieving inculcating cultural integrity amongst the students unless the present generation of youth are not sensitized about the significance of the festivals of our secular country and the sacrifices which great men and women of this country.

National Festivals :

These festivals are celebrated throughout the year, To mention a few events

- Independence day -15 th August
- Republic day -26 January
- Maharashtra Din and Labour day -1st May
- Raksha-Bandhan
- National Yoga Day
- Makar Sankrati Celebration

Birth/Death Anniversary of Great and Renowned Indian Personalities

The college observed Birth/Death anniversary every year of the great Indians.

- Birth Anniversary of Mahatma Gandhi
- Birth Anniversary of Pandit Nehru
- Birth Anniversary of Dr.Babasaheb Ambedkar
- Birth Anniversary of Sant Gadge Baba
- Birth Anniversary of

- Death Anniversary of Mahatma Gandhi

- Death Anniversary of Dr.Babasaheb Ambedkar
- Death Anniversary of Sant Gadge Baba

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practices (Year 2019-2020)

Best Practices of the institution are as below

* Empowering Life Skills of Girl Students through Health Programs and Computer Literacy

* Improving Employability of the Students through Career Counselling and IT based Resources

BEST PRACTICE I

Empowering Life skills of Girl Students through Health Programme and Computer Literacy:-

Women's empowerment, referring to the empowerment of women in our present society, has become a significant topic of discussion in regards to development and economics. It can also point to approaches regarding other trivialized genders in particular political, economic, social contexts. Our college is committed to try to turn the socio-economical as well as socio-political situation into expected form. The large number of girl students in our college, which is also the great achievement of us, inspires to work in women empowerment stream. Organization recognized the relation between health and education. Institution runs several activities to gain overall social advancement and adding quality resources that may bridge the gap between dimension of socio-cultural existence. It is acknowledged, that our college is one of the leading organizations in community services, due to that college has selected this vital area to make healthy environment for girls in this aboriginal and economical backward place like Digras located in Yavatmal district of Maharashtra state, India.

1. Goals: -

- To make aware and impart knowledge regarding various nutrients present in different food materials and making a balance diet from available foods.

- To give knowledge regarding structure and functions of the body and how to maintain physical and mental fitness.
- To give information about the causes of various common diseases, how they spread and protection from these diseases.
- To encourage the girls to participate in the national programmes of disease awareness control and eradication.
- To give knowledge about personal hygiene and environmental cleanliness.
- To give knowledge about, first-aid and its importance in accidental cases.
- To give the information of government policies and programmers related to empowerment of the girls and women

- To create awareness about Yoga, meditation and exercise in once life.

- To make them able to handle all critical situations in life
- To motivate girls to be vaccinated in order to produce immunity against various diseases.
- To provide better social economic and political treatment to girls.
- To establish nice equation between education and health

2. Context: -

Health plays a vital role in once life, when it concerns with women then its being essence of humanity. Our college is committed to change this scenario by giving more focus to women empowerment. Digras is in between, not well developed and not too backward. Large number of girl students in our college showed somewhat progress but they are not well aware about their role in society. This college has co-education system and putting more efforts for gender equality, college has separate women anti-harassment cell (Internal Complaints Committee) to deal with various issues.

In the academic year 2019-2020, college conducted various programs, activities and workshop. Department of Zoology organized 'Blood Group Testing' camp for the students participated in NSS special camp, held at Nimbha and for the students of commerce department.

College women's Internal Complaint Cell organized 'One day inter college Level Workshop on Health Guidance for girl students in collaboration with Inner wheel club, Jijau brigade, Sakhi Manch, Taniksha group Digras.

Department of Home-economics organized competitions on Modak and garland preparation and poster presentation. Training of Baby food Preparation was given to girl students by Department of Home economics. To improve the self-employment and entrepreneurship, Department of home-economics arranged Rangoli training program for girl students.

Department of Home-economics organized a program on 'Making Best and Durable from Waste' Department of Home-economics organized a program on Cleanliness of kitchen and management of waste food. Department of Home-economics and college NSS unit organized a program on personality development for girl students.

Department of Home-economics visited Dhavanda Village, and carried out survey of Nutrition of tribal Women and their health.

The same Department organized the social Programs - Haldi Kum-kum on the occasion of Makar Sankrati.

The same Department observed 'Nutrition Week' also and guided the girl students about health and nutrition. Department also observed 'Breast feeding Week' and guided the girl students about importance of breast feeding.

NSS Unit of our college organized a camp of Health checkup and Hemoglobin count for girl students. International women's day was observed by college Internal complaints committee and Dept. of zoology.

All these activities were organized to empower girl students of our college. The health programs and guest lectures make them aware and it's a way to empower them. It is the best practice of our college to make progress of girl students in current stream.

3. Evidence of Success: -

1. In Blood group testing camp about 80 girl students participated. (11/01/2020 and 25/02/2020)
2. In One Day One day inter college Level Workshop Health guidance more than 200 girl students participated. (24/12/2019)
3. About 67 girl students took advantage of programme on personality development for girl students. (11/01/2020 and 24/02/2020)
4. Baby food preparation training was given to 20 students. (11/09/2019)
5. About 79 students participated in the Modak and garland competition. (05/09/2019)
6. About 20 students participated in 'Breast feeding Week' . (05/08/2019)
7. The training of 'Making Best and Durable from the Waste' was given to about 46 students. (11/09/2019)
8. About 32 students done the Survey of Tribal Women Nutrition at village Dhavanda. (24/09/2019)
9. Home-economics dept. arranged programme of Haldi-kumkum and 80 students participated in it.
10. 'Nutrition Week' was observed by Dept. of Home-economics and 22 students participated in it. (26/08/2019).
11. NSS Unit of our college organized a camp of Health check up and Hemoglobin count and 62 girl students took advantage of it.
12. International women's day was observed by college Internal complaints committee and Dept. of zoology, 60 girl students participated in it.

4. Problems Encountered and Resources Required:-

Digras is rural place so that customary practice and conventional methods have become challenge. Transport Service are not enough to arrange these type of programme on huge scale. Inviting experts from outside was also problematic Collaboration of team member, guidance of leader and alternate sources were worked out to encounter the issues. The institute needs support of local small organizations to do if on a large scale.

BEST PRACTICE II

'Improving Employability of the Students through Career Counseling and IT Based Resources'

Education aims at all-around development of student's personality. In other word, students should be good in his profession and at the same time be an ideal citizen. His thinking should be rational. Our college is being devoted as well as committed to produce such kind of citizen in order to make better society to develop nation. Under the above practice college runs and conducts many programs as well as activities to improve student's personality and their employability skills. The aim of this practice is the professional, intellectual and moral training of an individual.

1. Goals: -

- To make student aware about various competitive examination like MPSC, UPSC, Banking etc. • To develop students' attitude, knowledge and skills for entrepreneurship and self-employment. • To provide opportunities for professional growth.
- To develop a healthy attitude among students towards work and life.
- To provide study material and better environment for study in college campus.
- To improve personality traits and professional skills.
- To help the students to know better self-interests, abilities, aptitudes and opportunities.
- To assist the student in planning for educational and vocational choices.
- To enable the students to find a job in their own region.
- To improve employability and upgrade skills of students.

2.Context:-

Our organization is one of the leading organizations in community services, due to that college is trying to establish the new dimension of education. It's our belief that education can work, when it walks with current problems and local problems as a strong answer to it. This practice deals with professional skills, professional ethics, employability, and soft skills.

In the academic year 2019-2020 our college organized various activities and programs.

The Competitive Examination Cell of our college conducts Competitive Examination Guidance classes to improve the employability of students.

The cell also organized the Competitive examination related activities for the students.

The NCC Unit of college organized workshop on incentive to NCC cadets in Defense forces.

The NSS Unit of college organized a Programme on Competitive examination and opportunity in services.

The Science club organized a guest lecture on Competitive examination and opportunity of higher studies in foreign universities.

3. Evidence of Success: -

1..For Competitive Examination Guidance classes 93 students enrolled and participated

2. In workshop on incentive to NCC cadets in Defense forces 120 students participated.

3. In NSS Unit Programme on Competitive examination and opportunity in services 100 students participated.

4. In Science club guest lecture on Competitive examination and opportunity of higher studies in foreign universities 80 students participated.

4. Problems Encountered and Resources Required: -

Digras is rural place therefore customary practice and conventional localities is a big problem. Transport services are not enough to organize this kind of programs on large scale. To change the mind set of students for competitive exam studies is a big challenge. Economical condition of student's family is a barrier for the stream.

Collaboration of team member, guidance of leader and alternate sources were worked out to encounter the issues. Scholarship was provided to good students. Study material was also provided to poor students. To overcome these above cited problems, college was taking proper steps to collaborate with various organization

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

VISION

As the first institution of the taluka / Tahsil having academic excellence, prepare the student of remote rural area, a competent human with academic and human values.

MISSION

To promote the student of remote rural area for higher education for their personality development, self confidence development, to create scientific views and to prepare them face the day to day competition.

Providing need based and cost effective education Focus on job opportunities and global competiveness through innovative courses Providing holistic education with emphasis on national development IQAC motivates the faculty to adopt Innovative processes in Teaching and Learning process.

These Innovative teaching approaches which are a combination of the traditional lecture method along with other methods helps the young minds to increase their learning capacity and global competitiveness

Usage ,Power Point presentations, Models/charts, smart class-rooms

Usage of ICT infrastructure to prepare computer aided teaching and learning material.

Conduct of Student Seminars.

Conduct of Assignments, tutorials, Class room tests and Group discussions on field visits.

Conduct of Carrier Guidance and counseling activities.

Conduct of Sports to students to make them strong physically and mentally which indirectly helps to improve the learning skills.

Establishing MOU's with industry and academies so as to conduct certification programmes like

To impart social responsibility in students NCC/NSS activities are conducted regularly.

The project development skills in students is improved by preparing proper screening schedules

Through organizing Industrial/Educational tours and visits to various companies, industries help

students to gain real experience about the outside world.

Conduct of Co-curricular activities like Man.com fest (Inter-collegiate competition), Science

Exhibitions, conduct competitions in Quiz, Poster presentations, project reports, short films etc to

build competitive and organizational skills in the students.

Conduct of coaching classes helps the students to improve skills to face competitive examinations.

Conduct of remedial classes and special classes for slow learners so as to improve the learning

skills of the student. Deputation of students to conferences, seminars and workshops which in turn helps the students to acquire paper presentation /preparation, communication and event participation skills.

Conduct of mini projects in the concerned subjects.

His/her responsibilities will include:

1. Using innovative ideas to collect, curate or synthesize data
2. Model the problem into a deep learning framework
3. Validate and test the solution for real-world environments

4. Optimize the solution for accuracy and performance,.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The thrust of education is "Teaching – Learning" necessary for knowledge societies to flourish. The college adopts the student – centric learning and experiential learning as its corner stone in academic process. **Academic Calendar prepared annually,** these contain the curriculum, the method of teaching and evaluation, and the plans for co-curricular and extra-curricular activities. The college follows a transparent admission policy. The college encourages the staff to undertake research activity and to enhance their academic qualifications. The Management has developed adequate infrastructure and learning resources in the campus to achieve its objective of excellent education. The campus is beautified by gardening and landscaping. A Comprehensive Care System for Students is integral for inculcation of human values, peaceful living in a multicultural society and preparation to be good citizens of our country and the world community. The college caters to the students of remote and rural area. Multidisciplinary with P.G.in Botany and Marathi. Two Certificate and Carrier orientated courses. Strong Management support for infrastructure development and other curricular activities. **Major Decision Making is** Governing Body and College Development committee Maximum faculty members with Ph.D. degree. **Career Guidance Cell** create awareness on career opportunities in emerging fields. Coaching classes in competitive exam. The COVID-19 pandemic has given an opportunity to re-invent modes and methods of teaching. Students and teachers alike have innovated and adapted to new modes of engagement by training in several online platforms like, Zoom, , Google Meet, and Google Classroom. Teachmeant, You tube. Teaching-learning process has been enhanced and supplemented by quality e-resources. During COVID times, several webinars and programmes conducted by the college.

Concluding Remarks :

The College is located in rural area and maximum number of students come from neighboring villages. This college is affiliated to Sant Gadge Baba Amravati University, Amravati and hence all the departments are required to implement the syllabus prescribed by University. The college follows the rules and guidelines of Government of Maharashtra and Sant Gadge Baba Amravati University for the admission process Introduction of the syllabus, objectives of program and courses, available facilities like Library, NSS, NCC, Sports and extension actives etc. are informed to students through prospectus & through discussion with faculty. For effective teaching field visit, study tour is organized by some of the departments. ICT classrooms and ICT tools such as Google classroom, you tube and power-point presentation are used by the faculty members. Students actively participate in activities such as Class seminars, Project Assignments, Group discussions, Questioning method. 15 faculty members have been awarded Ph.D. Degree.10 teachers are recognized as Ph.D. Guides by the SGBAU Amravati 04 students awarded Ph.D.in Botany & Chemistry. The college runs effectively National Service Scheme (NSS) and National Cadet Corp (NCC) for students to participate in the social activities.

The college has good infrastructure. About 80% of the students have benefitted by the scholarships and freeships provided by the Government and Non- Government agencies. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Management encourages and motivates a culture of decentralization in various activities of college. The top decision making body at the college level is the College Development Committee. IQAC takes initiatives in planning, implementing and reforming the various quality development strategies of the college and also develops standard parameters for academic excellence. The college is highly conscious about the gender equity. Every year the college organizes gender equality programmes like women empowerment, self protection,

women health etc. Limited employment potential. As many students come from humble backgrounds, great efforts are required on the part of the teachers to make these students par excellence and nurture them to aspire for higher ambitions.